

POSITION TITLE	Cultural Liaison Officer
CLASSIFICATION	SRW Enterprise Agreement Business Services Band C plus employer contribution to superannuation in accordance with the <i>Superannuation Guarantee (Administration) Act 1992</i> .
BUSINESS UNIT	Service Delivery
ENGAGEMENT	Full-time, Fixed Term for 12 months
LOCATION	Negotiable across SRW Offices (Maffra, Mitcham or Werribee)
REPORTING LINES	<p>Reports to: Manager, Statutory Functions</p> <p>Direct Reports: Nil</p>
DELEGATIONS	<p>This position has authority to make decisions and direct activities for SRW as conferred by Southern Rural Water’s Instrument of Delegation and as set by:</p> <ul style="list-style-type: none"> • this position description • other directions or instructions specified by SRW or a SRW delegate

POSITION OBJECTIVE

The Cultural Liaison Officer plays a critical role in supporting Southern Rural Water building and nurturing partnerships with Traditional Owner Corporations across our service area. This position is identified for a First Nations person and focuses on facilitating the return of water to Traditional Custodians, ensuring cultural sensitivity, and promoting mutual understanding and respect.

POSITION SPECIFIC RESPONSIBILITIES

- Foster and maintain strong relationships with Traditional Owner Corporations and Aboriginal communities to support collaborative water return initiatives.
- Act as a central contact for Traditional Owner Corporations, facilitating open and respectful communication, preparing informative information to assist knowledge sharing and addressing any concerns or issues that arise.
- Work with decision makers at SRW to ensure process and timelines meet the needs of individual Traditional Owner Corporations
- Organise and participate in meetings, workshops, and events with Traditional Owner Corporations and relevant stakeholders to advance water return projects.
- Prepare regular reports on the progress of partnerships and water return initiatives, ensuring accurate and respectful documentation of all activities.

KNOWLEDGE SKILLS AND ABILITIES

The following are preferred but not essential requirements

- Experience working with Aboriginal communities, professionally or community-based volunteer setting
- An understanding of the water cycle, how water flows through Country and how it is used to support Country, the environment, irrigated agriculture, and commercial uses.
- An ability to communicate effectively with stakeholders, peers and professional teams in both verbal and written forms.
- Knowledge of legislation and current policy as it relates to water is preferred but not essential.
- An ability to prepare reports and presentations for a range of audiences.

QUALIFICATIONS

- No specific qualifications required, however qualifications in water sciences, environmental management or similar would be valuable.
- Competent in the use of the Microsoft suite of products.

PRE-REQUISITES

- This role is identified for an Aboriginal or Torres Strait Islander person in accordance with Section 12 of the *Equal Opportunity Act 2010*.
- Possess and maintain a current Victorian driving licence.
- Ability to travel to and work from other SRW Office locations, and throughout our service area as required.

SRW VALUES

Adherence to Southern Rural Water's Values as described below:

We are **always safe** and **accountable** working as **one team** to deliver a lasting **legacy**.

DIVERSITY AND GENDER EQUALITY

At SRW we value a diverse workforce, we acknowledge that it is our responsibility to create equality and inclusive workplaces where everyone can be their best self.

EMPLOYEE POLICIES

All SRW employees are required to comply with SRW policies and the Code of Conduct for Public Sector Employees, which can be found by visiting <http://vpssc.vic.gov.au/resources/code-of-conduct-for-employees/>

DATE APPROVED	October 2024
APPROVED BY	General Manager Service Delivery